2020 FALL
Popcorn Sales Guide

IT'S POPCORN TIME!

Unit Kernel Guide Book
Important Dates for the 2020 Fall Popcorn Program!

It is time to plan your upcoming program year in Scouting. Selling popcorn can help make your Scouting program even better!

Below are the dates you will need to know as you plan the Popcorn Program for your unit. We can help you have the greatest popcorn program ever!

August 4, 5, 6  
Popcorn Kick-offs – Scheels Dept. Store – Rochester, MN

Tuesday, September 1  
Deadline for Commit to Sell  
(Create Unit Profile on Pecatonica website)

Tuesday, September 8  
Unit Show & Deliver Orders Due  
(Order online at www.prpopcorn.com)

Thursday, September 24  
Unit Show & Deliver Distribution  
(Peerless Chain, Gandy Co., and Schwickerts)

Friday, September 25  
Sale Begins  
(Promote Blitz Weekend dates 9/27-9/29)

Monday, October 5  
Popcorn Re-order – email arne.landsverk@scouting.org  
Your re-order by 10:00 AM

Tuesday, October 6  
Top Seller Drawing

Friday, October 9  
Popcorn Pick-up – Gamehaven Scout Reservation

Tuesday, October 13  
Top Seller Drawing

Tuesday, October 20  
Top Seller Drawing

Friday, October 23  
Popcorn Sale Ends  
(Collect order forms and prize selections)

Tuesday, October 27  
Show & Deliver Returns and payment Due  
(All returns to Gamehaven Scout Reservation)

Wednesday, October 28  
Take Order Due  
(Order online at www.prpopcorn.com)

Friday, October 30  
Final due date GCC Prizes, Winner Circle, $1,100 Club  
(GCC Prize Orders online at www.boyscouts-gcc.com)

Thursday, November 12  
Popcorn Pick-up from District warehouses  
(please bring final payment with you - checks can be postdated to December 6th)

Friday, December 4  
Final Due Date Popcorn Payments  
(One check please payable to Gamehaven Council)
IMPORTANT INFORMATION FOR 2020

Gamehaven Council Key is: 299GHC

Pecatonica River Popcorn contacts: Brian Arndt – briana@prp popcorn.com or Leanne Brinkman - leanneb@prp popcorn.com

District Weekly Prize Drawings

We will have 3 prize drawings by district in this year's sale!

Eligibility:

Any Scout who sells $400 or completes a take order form will receive a ticket for the weekly drawing. A Scout will earn an additional weekly ticket for every $400 or completes an order form.

How it works:

The popcorn chair will email Arne Landsverk at arne.landsverk@scouting.org the names of the Scouts who qualify by 5:00 pm on Monday. The next morning a drawing will occur for each district and Arne will email the appropriate popcorn kernels with the results and set up a pick-up/delivery option.

Dates for the Drawings:

- Tuesday, October 6th
- Tuesday, October 13th
- Tuesday, October 20th

Unit Commission Rates

The commission rate for this fall will be:

- 28% with prizes
- 30% without prizes.
- Any unit who increases their sale by 10% will receive a 5% commission bonus with a minimum sale of $5,000.

Show and Deliver Orders

The most effective method of selling popcorn is going door to door with product in hand and smile on the face of a Scout. All orders must be placed on the Pecatonica Web Site by September 8th. Units should only increase their orders by no more than 10% unless a plan is in place to justify the increase. Even though returns are accepted on October 27th, units may wish to keep the product to offset the Take-order portion of the sale.
Mid-Sale Order

We will have one product re-order. The re-order is due on Monday, October 5th by 10:00 am. The product will be available for pick-up beginning Friday, October 9th at Gamehaven Scout Reservation.

Popcorn Payments

Show and Sell – Payments are due when you return your excess popcorn to the Scout Office on October 29th. A single Check should be made payable to: Gamehaven Council, BSA.

Take-Order – Payment is due when you pick up your order on November 13th or 14th at your warehouse of choice. Checks can be postdated up to December 6th. Please let the popcorn team at the warehouse know if the payments can be applied earlier.

Trading or Exchanging Product Between Units

Should you choose to trade or exchange products between units, it is your responsibility to track the product.

Prize Programs

GCC prizes are due by October 31st on the GCC website: www.boyscouts-gcc.com Unit Prize orders cannot exceed 3.99% of your sale.

Winner Circle prizes are due by October 30th on the PRP website. Please be prepared to show proof of sales for each qualifying Scout by scanning their respective sale sheets.

$1,100 Club – This year’s Celebration is still being determined due to COVID-19. The prize form is also due to Pam Legried: Pamela.Legried@scouting.org by October 30th.
2020 Fall Line-up

WHITE POPPING CORN
America's healthiest snack food in a re-sealable tub! Pops up tender for that fresh popcorn taste you're craving.
Net Wt. 2 lbs $10

CLASSIC Caramel CORN
Glazed to perfection with real butter and brown sugar to create a flavor to remember, with a crunch you can't forget.
Net Wt. 8 oz $10

BUTTER MICROWAVE (16 PACK)
Take advantage of this convenient way to enjoy the freshly popped taste with a rich butter flavor. 0 grams of trans fats.
Net Wt. 40 oz $20

KETTLE CORN MICROWAVE (16 PACK)
Experience the combination of the sweet, yet salty flavor of kettle corn anytime.
Net Wt. 40 oz $20

CHEDDAR CHEESE
Made with real cheddar cheese. Each freshly popped kernel is a savory blend of cheese that will keep you coming back for more.
Net Wt. 7 oz $20

JALAPEÑO CHEESE
The unmistakable zip of jalapeño pepper gives this fusty popcorn flavor its heat. Perfect for those who like their snacks a little kick.
Net Wt. 7 oz $20

TRAIL MIX
This flavorful treat has cashews, peanuts, almonds, chocolate candies, raisins, banana chips, and dried cranberries.
Net Wt. 15 oz $20

PEANUT BUTTER CUP
Two great tastes that taste great together. A melt in your mouth taste combination of milk chocolate & peanut butter.
Net Wt. 18 oz $25

SEA SALT SPLASH
Caramel popcorn dunked in dark fudge and sprinkled with a splash of sea salt. If you have never tried this combination, you don't know what you're missing.
Net Wt. 18 oz $25

CARAMEL WITH SEA SALT
Caramel corn made with real butter, brown sugar and the perfect amount of sea salt. The crunchy, sweet and salty combination will leave you wanting more.
Net Wt. 16 oz $25

MILK CHOCOLATE PRETZELS
If you like sweet and salty flavors, then you'll love these Chocolate Pretzels!
Net Wt. 16 oz $25

DOUBLE BUTTER MICROWAVE (30 PACK)
Bring the taste of the theater home with this buttery popcorn snack. Each package is bursting with twice the buttery flavor.
Net Wt. 75 oz $30

HOMETOWN HEROES TRIO
Everyone's favorite blend of sweet & savory. A snack you won't be able to put down. Mix them together for a Chicago style treat or enjoy them individually.
Caramel Corn, Cheddar Cheese, Natural Nut Mix
Net Wt. 19 oz $30

CHEESE LOVER'S
Cheese, cheese, and more cheese! A combination that will satisfy any cheese lover's appetite.
Cheddar Cheese, Jalapeño Cheese, Buffalo Ranch, White Cheddar
Net Wt. 20 oz $40

CHOCOLATE LOVER'S
Our Chocolate Lover's tin features 5 sweet treats that you can't resist
Milk Chocolate Pretzels, White Chocolate Pretzels, White Ruby, Peanut Butter Cup, Coconut Rain
Net Wt. 60 oz $50

SUPER SAMPLER
Our 6 gallon gourmet sampler has something for everyone!
Cheddar Cheese, Jalapeño Cheese, Sea Salt Splash, White Ruby, Classic Caramel Corn, Peanut Butter Cup, Coconut Rain, Caramel with Sea Salt
Net Wt. 102 oz $100

MILITARY DONATION
Send the gift of popcorn to our military men & women, their families and veteran's organizations. The popcorn will be shipped directly and is not available for local delivery.
$25/$50

TOP SELLING SCOUTS – 2019

<table>
<thead>
<tr>
<th>District</th>
<th>Name</th>
<th>Pack</th>
<th>Sales</th>
<th>Name</th>
<th>Troop</th>
<th>Sales</th>
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<tr>
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<td>Jack P.</td>
<td>42</td>
<td>$4,123</td>
<td>Carter B.</td>
<td>21</td>
<td>$3,472</td>
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<tr>
<td>Sugar Loaf</td>
<td>Reeve A.</td>
<td>54</td>
<td>$1,750</td>
<td>Jasmine W.</td>
<td>54</td>
<td>$1,690</td>
</tr>
<tr>
<td>Wakpaota</td>
<td>Jackson D.</td>
<td>246</td>
<td>$5,550</td>
<td>Aidan T.</td>
<td>246</td>
<td>$4,270</td>
</tr>
</tbody>
</table>

TOP 2 SELLING UNITS FROM EACH DISTRICT

<table>
<thead>
<tr>
<th>District</th>
<th>Pack</th>
<th>Sales</th>
<th>Pack</th>
<th>Sales</th>
</tr>
</thead>
<tbody>
<tr>
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<td>42</td>
<td>$29,510</td>
<td>156</td>
<td>$15,475</td>
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<tr>
<td>Sugar Loaf</td>
<td>57</td>
<td>$9,955</td>
<td>54</td>
<td>$9,885</td>
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<td>Wakpaota</td>
<td>231</td>
<td>$29,845</td>
<td>94</td>
<td>$28,060</td>
</tr>
</tbody>
</table>
POPcorn DISTRIBUTION

The below guide assumes that the vehicle is empty, and seats have been removed where possible and the vehicle or trailer is clear of debris. Please remember that your passengers take away from valuable space.

a. 20 cases or less will fit into most standard 4 door sedans
b. Most truck boxes will hold between 25 – 50 cases
c. Up to 40 cases will fit into most SUV’s (Explorer, Grand Cherokee)
d. Up to 60 cases will fit into most Mini Vans with no seats
e. Up to 75 cases will fit into a Suburban/Expedition with no seats
f. For orders larger than 75 cases, enclosed trailers are best
g. A topper or tarp is strongly suggested for truck boxes

Schedule a popcorn pickup time with your District Executive or District Popcorn Kernel.

* Please be sure to count your order as you load it. Your order is considered accurate and complete once you leave the warehouse.

Show and Sell distribution will be on Thursday, September 24, 2020

Take Order Distribution will be on Thursday, November 12, 2020

**Winona:**
Peerless Chain - 1416 E Sanborn St – Winona

**Owatonna:**
Gandy Company – 815 Rice Lake St. – Owatonna

**Stewartville:**
Schwickert’s - 204 Schumann Dr NW – Stewartville

**Red Wing:**
S.B. Foot Tanning Co. – 805 Bench St. – Red Wing

* Details, including unit popcorn pick-up times, will be handled by the district leadership.

We appreciate the support of this business for providing space for our popcorn distribution. Please say “thank you” every chance you get!

For additional information or help with your popcorn sale, contact your District Executive.

Hiawatha District – Jacob Winter – 507-271-1390 (Cell)
Sugar Loaf District – Arne Landsverk 507-722-5218 (Cell)
Wakpaota District – Michael Wells – 507-676-0539 (Cell)
Unit Popcorn Kernel Position Description & Check List

1. Commit to Sell online at www.prpopcorn-Create Unit Profile-by Wednesday, August 14, 2019.

2. With committee approval, explain the Fall Popcorn Sale to your unit’s leaders and parents. Set a Per Scout Sales Goal, plan Unit Sales Activities, prepare Timetables and set up Store Front Sales.

3. Conduct a Unit Popcorn Sale Kickoff meeting. Distribute sales materials, train Scouts and their parents, review Sales Goals, and explain the Prize Program and how it affects the Unit commission percentage. Encourage the Scouts to collect money from customers at time of sales for Take Order sales.

4. Promote Blitz Weekend incentive (see Important Information in Guide for details).

5. Oversee the Show & Deliver and/or Take Order process.

6. Show and Sell returns due to Council Service Center no later than Tuesday, October 29th, 2019. No exchanges between Units without prior approval from Gamehaven Council.

7. All Take Orders must be entered online by Wednesday, October 30, 2019.

8. Contact your district executive for Take Order popcorn and designate someone to pick-up popcorn on Thursday, November 14th, 2019 at your distribution location. Secure a postdated popcorn payment check from your Unit’s Treasurer and bring it to the distribution location to give to the Council Representative. Soon after, conduct a special meeting of all Scouts and their parents at your unit’s meeting site for the purpose of distributing popcorn and the Scout’s original Take Order forms. Keep a photocopy of the Scout’s Take Order form as a customer record for next year’s sale.

9. If your Unit committed to prizes in the commit to sell process, do an online order of GCC Prizes and enter Winners Circle prizes for qualifying Scouts.

10. Final date to submit payments to the Council Office is Friday, December 6, 2019. Your unit’s money turn in deadline should be at least one week prior to this deadline. This method will allow you time to follow-up with any youth who do not turn in their money on time.
Unit Kickoff Agenda (Sample)

During the gathering period:
- Have a popcorn display and samples.
- Use pictures taken at camp to create a collage of activities the unit participated in last year and what you want to do this year.
- Have a poster with the Scout’s names and a place for them to write in their popcorn sales goal.

1. Opening
   a. Pledge of Allegiance
   b. Welcome parents and introduce committee members
   c. Take Scouts to a different area for activities

2. Key Ingredients to Our Successful Scouting Year
   a. Planning the entire year – focus on program, not fundraising.
   b. Developing a budget to fund the program.
   c. Setting goals for the unit and Scouts.
   d. Communicating that plan and budget.
   e. Participating in one fundraiser to meet budget needs.
   f. Building excitement for the program.

3. Our Unit’s Annual Program / Budget – “Communicating the Plan”, handout to parents and Scouts:
   a. Go over activities your unit will be participating in throughout the year.
   b. Discuss the cost for activities and program resources. (crafts, achievements, etc.)
   c. Communicate to the parents how much it will cost each Scout to receive a full Scouting program year.

4. Financing Our Plan
   a. Using the unit budget, set Scout goals – the Scouting family should understand the expectations.
   b. Communicate the Unit’s Sales Goal per Scout and how the commission benefits the Unit to pay for awards, Blue & Gold Banquet, Sports games, etc.

5. Parental Support
   a. Explain the different committees needed to deliver the Year of Scouting to Scouts.
   b. The Unit needs each Parent to volunteer for a committee. Make sure each Committee has a start and end date.

6. Describe the popcorn program and products.
   Why a sale?
   ✓ Unit level: fund a year of scouting (activities, derby cars, camp equipment, etc.)
   ✓ Scout level: build leadership skills, support his program while earning advancements.
   ✓ Council level: improve camping facilities and programs.

7. Emphasize importance of all orders, large and small, and promote online sales options—every Scout should sell to contribute to their unit’s Ideal Year of Scouting.
BRING SCOUTS BACK INTO THE MEETING

8. Discuss safety suggestions – distribute materials.

9. Train on sales techniques for Show & Deliver and/or Take Order sales.
   - Distribute and discuss order forms.
   - Instruct Scouts to wear uniforms.
   - Discuss possible customer questions and answers.

10. Go over delivery and money collection process, Scouts role play a door to door sale:
    a. Don't leave popcorn until customer pays for it.
    b. Say thank you for your order – see you next year.
    c. Make checks payable to unit.
    d. Count out loud while making change.

11. Discuss timetable and handouts with dates, contracts and delivery pickup.

12. Scout success Story – choose a Scout who had high sales and used the money to go to summer camp, buy equipment, uniform, etc.

13. Closing – Present a skit related to popcorn (Example: using a black light, have the Scouts dressed in white and yellow t-shirts. They jump up one kernel at a time, when all the kernels are finished popping, Scouts dressed for High Adventure explain they made their sales goals and are on their way to a fun and exciting adventure.)

14. Sales Goals – each Scout should know how much they need to sell to support the unit's program.
Restart Scouting Checklist

As always, the safety of our Scouts, volunteers, employees and communities is our top priority. This checklist outlines several minimum guiding protocols that adult leaders/volunteers must consider while working with local and state health departments, local councils, chartered organizations and Scouting families on when and how to resume meetings, service projects, camping and all other official Scouting activities.

If it is not practical to meet these minimal protocols, do not restart in-person activities.

S = Supervision

☐ Understand local and state guidance on preventing COVID-19 exposure.
☐ Engage your chartered organization and local council on necessary adjustments.
☐ Conduct the “before you gather” protocols.

A = Assessment

☐ Identify participants who fall under the CDC’s group of higher-risk individuals. Notify all participants about the risks of participating since COVID-19 exposure cannot be eliminated.
☐ Verify that the planned activity, gathering or group sizes are not prohibited by local or state orders.

F = Fitness and Skill

☐ Review Annual Health and Medical Records and consider using a pre-event screening for all participants.

E = Equipment and Environment

☐ Verify that handwashing, hygiene and cleaning supplies are available and used properly.
☐ Monitor social distancing, interactions and sharing of equipment and food among participants.
☐ Monitor participants for changing health conditions.
☐ Use the “as you gather” protocols.

SAFE ≠ Risk-Free

As the response to the pandemic shifts to a state-focused, phased approach, the Boy Scouts of America advises local councils to consult with their local and state health departments, as well as local chartered partners, to implement appropriate protocols to help keep our members, volunteers and employees safe.

Precautions and mitigation strategies are important, but they cannot eliminate the potential for exposure to COVID-19 or any other illness when in-person activities resume.

People with COVID-19 may show no signs or symptoms of illness, but they can spread the virus. Some people may be contagious before their symptoms occur. The fact is that someone with COVID-19 may pass the required health screenings and be allowed into program activities.

The Centers for Disease Control and Prevention (CDC) states that older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19. If you are in this group, please ensure you have approval from your health care provider prior to resuming in-person Scouting activities.

Every member, volunteer and family must evaluate their unique circumstances and make an informed decision before attending in-person activities.

We hope this information will be helpful as you make that choice.

For updates, please monitor https://www.scouting.org/coronavirus
Before you gather:

- **Consult** your council and chartered organization to understand community standards and protocols in place.
- **Communicate** to all parents and youth that the Boy Scouts of America recommends that no one in the higher-risk category take part in person. Continue to engage virtually.
- **Communicate** that anyone who feels sick must **stay home**. If you become sick or develop symptoms, isolate yourself then go home and seek care.
- **Educate and train** all participants on appropriate social distancing, **cleaning and disinfecting, hand hygiene** and respiratory (cough or sneeze) etiquette before meeting for the first time. Periodically reinforce the behaviors as needed.
- **Before attending**, upon arrival and at least daily for longer events, all participants should be screened for any of the following new or worsening signs or symptoms of possible COVID-19:
  - Cough
  - Shortness of breath or difficulty breathing
  - Chills
  - Repeated shaking with chills
  - Muscle pain
  - Headache
  - Sore throat
  - Loss of taste or smell
  - Diarrhea
  - Feeling feverish or having a temperature greater than or equal to 100.0 degrees Fahrenheit
  - Known close contact with a person who is lab-confirmed to have COVID-19
- **As appropriate**, participants should have face coverings available to wear when gathering or when in public areas or venues. Several coverings per person may be needed.
- **Communicate** that those who take part in person should avoid contact with higher-risk individuals for 14 days after the event.

As you gather:

- **Minimize group sizes**. Small groups of participants who stay together all day every day, remain **6 feet apart** and do not share objects are at the lowest risk. Think of a den or patrol that does not mix or gather with other dens or patrols, with supervision that stays with the small group. Scouting's **Barriers to Abuse** always apply.
- **Stay local** to your geographic area and groups for unit activities. If you must travel, limit mixing with others along the way.
- **Minimize mixing** with parents or siblings unless they are part of the unit activity. For example, the same parent picks up and drops off youth, and stays in the car. No guests or visitors who have not been through the pre-gathering protocols and screening should take part.
- **Have hand sanitizer**, disinfecting wipes, soap and water, or similar disinfectant readily available for use at meetings, activities and campouts.
- **Minimize the use** of common areas and shared tools. If unavoidable, they should be thoroughly cleaned and disinfected between uses.
- **Develop dining protocols** (including but not limited to):
  - No self-serve buffet meals or common water coolers.
  - Use of disposable utensils, napkins, cups and plates.
  - Clean and disinfect eating and cooking gear after each use.
- **Develop tenting protocols** for the group:
  - Minimize use of fans or devices that stir the air.
  - Campers should sleep head-to-toe in bunks or cots spaced as far apart as possible.
  - Individual tents, hammocks and bivys may be considered.
- **During program activities**:
  - Equipment that must be shared should be disinfected before and after each use.
  - Where possible, assign activity-related protective equipment for the duration of an event to a single individual (life jacket, gloves, harness).
  - Effective handwashing before and after each program area use.
- **In case of an injury or illness**, promptly report the incident, including COVID-19 exposures. Utilize **Incident Reporting Resources**, including COVID-19 instructions.

When you get home:

- **Avoid contact** with higher-risk individuals for 14 days.
- **Monitor** for any signs of illness for 14 days, and
- **Communicate** with your unit leadership should you develop symptoms.
Scout Boss Guide (Unit)

This guide goes over frequently asked questions in regards to navigating and completing certain required tasks in Scout Boss. First Steps:

- Go to PRPopcorn.com
- Click on “My Account”
- Click on “Create Unit Profile”
- Enter your Council Key (provided by your council)
- Choose your District from the dropdown menu
- Choose your unit type from the dropdown menu
- Choose your unit number from the dropdown menu
- Enter a username for the account (this does not need to be an email address as in previous years, but must be unique)
- Enter a Password for the account
- Enter the remaining profile information including the email address where all confirmation emails for the account will be sent.
- Click “Submit”

How to Access My Account?

- Go to PRPopcorn.com
- Click on “My Account”
- Enter in your username and password
- Once in the system, you will see your dashboard.
How to Update My Profile?

- Click on “Unit User” in the top right hand corner of the screen.
  - Your profile information will display.
  - To update or change your profile, click “Edit Profile.”
  - If you would like to change your password, click “Change Password.”

How to Place an Order?

- Click “New Order” on the Dashboard.
- Choose what type of order you are entering (Take Order/Show n Sell) as well as pick up location.

  ![Add Order Form](image)

- You will then be able to enter in your order.
  - Remember:
    - Show n Sell orders = enter in as cases (If you are unsure of how many containers are in a case per product, please see “Helpful Tips” at the bottom of the page.)
    - Take Orders = enter in as individual containers.
- At the bottom of the order form, you have the ability to add any notes/comments to the order.
- Click “Update” to place your order.

How to Edit/View an Order?

- Click “Manage Orders” on the Dashboard.
- Here you will see a list of orders you have placed.
- You can only edit an order if the order status says "Submitted by Unit." Once your order is approved by District, Council, or PRP you will no longer be able to edit your order.
- If you are able to edit your order, click on "Details" and then "Edit Order."
  - Here you are able to change the quantities and any notes that were added.
- Once finished, click "Update."

How to Enter/View/Edit a Scout for Online Sales (Seller ID)?

- Click "Scout Seller IDs" on the Dashboard.
- A list of Scouts with current online Seller ID's will populate.
  - You do not have to enter a Scout every year for a new Seller ID. Scouts can use the same ID year after year while with this unit.

- To add a new Scout, enter in the required fields (white boxes next to the Add button):
  - First Name
  - Last Name (we only need the first two letters of his/her last name)
  - Parent/Guardian email address
- Click "Add." A random Seller ID will be populated and an email will be sent to the parent/guardian letting them know their Scout’s Seller ID.
- You may edit a Scout’s information by clicking on “Edit.”
  - Only a Scout’s first/last name and email can be edited. **The Seller ID cannot be changed**
- If a Scout is no longer selling popcorn, you may inactivate him/her which will hide all information tied to that Scout. If at any time you need to view that Scout’s information again you simply click on “Inactive Scouts.”

**How to Enter a Scout into the Winner’s Circle?**

- Click "Winners Circle" on the Dashboard.
- Select the Scout’s name you want to enter into the Winners Circle.
  - Scouts are added to the dropdown through the Scout Seller ID process (please see above).
  
```
<table>
<thead>
<tr>
<th>Select a Scout</th>
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</thead>
<tbody>
<tr>
<td>1234 5678</td>
</tr>
</tbody>
</table>
```
- Click "Submit"

```
<table>
<thead>
<tr>
<th>District</th>
<th>Unit</th>
<th>Scout</th>
</tr>
</thead>
<tbody>
<tr>
<td>Casper 2</td>
<td>0009</td>
<td>Test Test</td>
</tr>
</tbody>
</table>
```

- Type in the above information
  - Invoice period (Season and year)
  - Amount Sold (Total dollars Scout sold)
  - Prize Type
- Worksheet verification (this can be a photo of the Take Order sheet, excel document, or anything that shows the total sales for this Scout)
- Zip code
- Name of person picking up prize
- Email of person picking up prize
  - Click “Submit”

**How do I Tabulate My Order?**

- Click “Worksheet Tool” on the Dashboard.
- Select the blue “Download Worksheet Tool” link.
- Save the excel file anywhere on your device.
- Once file is open, enter in the Unit information, Scout names, and product quantities that each Scout sold.
- The totals at the bottom of the page are what you enter into the popcorn order form to place your popcorn order.

**What is Included in the Top Header?**

- **Dashboard**
  - Select this at any time to go back to the dashboard.
- **Sales Season**
  - Here you can:
    - Add/edit/view any orders placed during the fundraiser year.
    - Commit to each order type (Show n Sell or Take Order).
    - Print an invoice
- **Scouts**
  - Here you can:
    - Add/view all Scouts
    - Edit Scouts information
    - Enter in Winners Circle prize
    - Activate/inactivate Scouts
- **Reports**
  - Here you can generate the following reports:
    - Pick Tickets
    - Online Invoices (online sales per Scout)
    - Remaining Balance
    - Sales Summary
- **Commission Matrix** – this report shows you the commission percent assigned to your unit. If there is a mistake with that percent, please contact your council office.

- **Files**
  - Here you can:
    - Print council specific forms
    - View PDF versions of sales forms
Payanywhere is the payments platform for powering your popcorn sales.

Pecatonica River Popcorn is pleased to announce that we've partnered with mobile payments leader Payanywhere to help you increase your unit's popcorn sales with the very latest in point of sale software.

- Free card reader(s) & app
- Next day funding
- Barcode scanning
- Load your inventory and manage stock
- Sales reports & trends
- Live, U.S.-based customer support

Signing up is simple!

Just head to payanywhere.com/prpopcorn to sign up for Payanywhere for FREE.
Increase popcorn sales anytime, anywhere!

Get started for free
Get your free card readers (up to 4) and app. Then, accept credit card payments for just 2.69% with no setup or monthly fees.

Get paid fast
Next day funding means you get paid within one business day of processed sales.

Scan barcodes
Use your device's camera or a Socket Mobile 7ci CX2870-1409 Bluetooth scanner to simply build your library and add items to your cart.

Track inventory
Create, manage, and track your inventory in the Payanywhere app or Payanywhere Inside.

Dig deeper
Access detailed in-app and online reporting with Payanywhere Inside that tells you what, where, and when your customers are purchasing.

Talk to us
We're more than just an email address. We're here for you day or night with live customer and technical support, available by phone, email, and chat.

Purchase the Payanywhere 3-in-1 Bluetooth Credit Card Reader separately to accept NFC contactless payments.
Getting Started
with MyPRPopcorn is Quick and Easy!

My PR Popcorn is a secure, online platform that helps Scouts and their parents sell more popcorn by easily promoting their sale to family and friends online using your own custom profiles. Scout profiles can be setup and managed using your Android device, iPhone or web browser.

With the My PR Popcorn app, simply select "Share Profile" at the top of the My Profile page to share it using any email or social media account set up on your phone. When customers visit a Scout's profile, they can select the "Support Me Now" button on your profile page that will take them to the online Pecatonica River store.

Want to get started?

1. Download the My PR Popcorn app on the Apple App store or Google Play store.
2. Create your Scouts Profile being sure to use Seller ID ABZYPM.
3. Share with family and friends.

Want to reach those not on Social Media?

1. Copy the content in the box below.
2. Paste the copied content into an email message (including the shop now button).
3. Add a custom message and sign your name.

Please support me and Scouting by ordering some of our finest flavor combinations. Pecatonica River Popcorn allows you to choose from popcorn, pretzels, candy, trail mix or coffee all with FREE shipping. You may also choose to send a taste of home to our U.S. Military men and women by purchasing a Popcorn Military Donation. These donations are available in denominations from $10-$100 and ship direct from Pecatonica River Popcorn to men and women in the U.S. Military.

60% of your purchase goes back to my Unit and Council to help instill the very values that have made Scouting a time-honored tradition for over 100 years.

Thank you for your support,

Bill Jim
Seller ID: ABZYPM

SHOP NOW
Social Distance Selling
Get a jump **START** on your sales.

1. **Obtain an online seller id.**
   - Contact your unit leader to get signed up for a seller id.

2. **Make a list of people you know to ask for support.**
   - With your parent, go through the contact lists of your phone(s) and your social media friends lists (i.e. Facebook).

3. **Draft your Scout’s sales pitch.**
   - Hi, I’m ____________ from ___________ (Pack/Troop #). We’re selling popcorn to raise money for ___________. There are many items to choose from. How many would you like?

4. **Create an online video with MyPrPopcorn.**
   - Download the app (MyPRPopcorn) for your android or apple device. The app allows you to create a video to share with family and friends to ask for their support.

5. **Ask for support.**
   - Share the Scout’s video via social media or email. Any online sales made at [www.prpopcornstore.com](http://www.prpopcornstore.com) with the Scout’s seller id will be credited back to the Scout.

6. **Ask for support in the neighborhood**
   - Ask neighbors and/or community members to support you via door to door sales, pop up booths or community apps (Next Door).
   - Have a credit card reader available to help in collecting funds while staying socially distanced.