

STEPS TO GET REGISTERED AND READY FOR THE VIRTUAL MERIT BADGE CLASSES

1). **The first step** is to get **Scoutmaster approval**. You can do this by asking your Scoutmaster to complete "Scoutmaster Approval Form" when they submit the form it goes directly to Gamehaven Council. *Takes less than a minute to do.* This needs to be completed before you can enroll in the class.

Scoutmaster Approval Form

2). **Your second step** would be to go online to Tentaroo and sign up for your class(s) that you want to attend. Links for each class are with the Merit Badge Information on the events page. Usually the Scoutmaster will register your Scout on the tentaroo sight. If not, you can call the office and we can take care of it over the phone.

CLASSES HAVE A SIZE LIMIT OF 15. *Please sign up as soon as your get approval from your Scoutmaster.* Any problems please email Barbara Swan at barbara.swan@scouting.org

You can sign up individually, or you can ask your Scoutmaster to do this for you. Having the Scoutmaster do the online registration will keep your records in with the unit information. **If you sign up individually** you may need to add an account in Tentaroo if you have not used it before. If you have an account please sign in with that user and password. **If you have forgotten your user or password, please contact Barbara Swan at the email above.**

3). **Once you are signed into Tentaroo and a Scoutmaster form is received** an email will go out to parent/Scout and give you details on the class and what the pre-requisites are that need to be completed before class session begins. You will also receive a link to register into Zoom. This link should be done right away. Each person needs to be accepted into Zoom and given the pass code information for that day's class.

